



# ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

*Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.*

**Athlos Leadership Academy  
MN Charter District #4011  
Board Meeting Minutes  
June 7, 2019  
12:00 PM- Conference Room**

## **CALL TO ORDER**

Ann DeGroot, Chair of the Board, called the meeting to order at 12:00PM.

## **ROLL CALL**

Board Members Present: Virginia Anderson, Ann DeGroot (until 12:30), Kit Murley-Henspeter, Kathryn Phelps  
Principal Present: Jennifer Geraghty  
Contracted Finance Staff Present: Kara Lundin- BerganKDV  
Board Clerk Present: Julie Brown

## **DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest declared.

## **APPROVAL OF AGENDA**

Virginia Anderson presented a motion to approve the agenda. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

## **COMMUNITY COMMENT**

## **CONSENT AGENDA**

2019-2020 Hiring Proposal

Audiology Contract

School Psychologist Contract

Q-Comp Report

Board Meeting Calendar 2019-2020

May 28, 2019 Board Minutes

May 28, 2019 Closed Board Minutes

Kit Murley-Henspeter presented a motion to approve all items on the consent agenda. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

### **SUPERINTENDENT'S REPORT**

Jennifer Geraghty presented the results of the teacher, parent and staff surveys from this spring.

### **FINANCE REPORT**

#### **OLD BUSINESS**

Principal Evaluation

At the May 28<sup>th</sup> board meeting, the board went into closed session as permitted by MN Statute 13D.05 subd. 3 (a) to conduct the annual Principal evaluation. There were no concerns to note.

#### **NEW BUSINESS**

2018-2019 Fountas and Pinnell Scores

Julie Brown presented the Fountas and Pinnell scores from this spring. Ninety-three percent of our kindergarten through third grade students are reading on grade level as of June.

2018-2019 PreKindergarten Scores

Julie Brown presented the results of the spring PreKindergarten OWL assessments. At least 94% of our PreK students were proficient within each given category of the assessment.

Board Election Results

The 2019 board election took place yesterday. Virginia Anderson presented a motion to ratify the board election results, thus electing Joyce Blanchard to the board effective July 1, 2019. Motion was seconded by Kit Murley- Henspeter. Motion passed unanimously.

Board Officer Elections

Officer Elections

Kit Murley-Henspeter presented a motion to approve the following officers for the 2019-2020 school year. Officers and corresponding authorities will be effective July 1, 2019.

Board Chair: Ann DeGroot

Board Secretary: Virginia Anderson

Board Treasurer: Kathryn Phelps

Motion was seconded by Virginia Anderson. Motion passed unanimously.

#### Board Committee Designations

Virginia Anderson presented a motion to approve the following board committee members effective July 1, 2019:

#### Executive Committee:

Board Chair: Ann DeGroot

Board Secretary: Virginia Anderson

Board Treasurer: Kathryn Phelps

Principal: Jennifer Geraghty

#### Finance Committee:

Board Treasurer: Kathryn Phelps

Principal: Jennifer Geraghty

Virginia Anderson

Contracted Finance Staff

#### Personnel Committee:

- TBD at August Board Meeting

#### Board Development Committee:

Virginia Anderson

Kathryn Phelps

Motion was seconded by Kit-Murley Henspeter. Motion passed unanimously.

#### Designation of Banks

Kathryn Phelps presented a motion to designate Bremer Bank and US Bank as the financial institutions for the school's activities and the building company's activities. Motion was seconded by Virginia Anderson. Motion passed unanimously.

#### Approval of Bank/Check signers

Kathryn Phelps presented a motion to grant Jennifer Geraghty check signing rights as noted in Policy 7.1 as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Kit Murley-Henspeter presented a motion to grant Kathryn Phelps, Board Treasurer, check signing rights as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy.

Motion was seconded by Virginia Anderson. Motion passed unanimously. This will be effective July 1, 2019.

Kathryn Phelps presented a motion to approve Kit Murley-Henspeter as the “Designated Dean” with signing rights as well as other rights of the designated Dean in accordance with Policy 7.1. Motion was seconded by Virginia Anderson. Motion passed unanimously. This will be effective July 1, 2019.

Delegation of Authority to make electronic fund transfers

Kit Murley Henspeter presented a motion to delegate to the following individuals, the authority to make electronic fund transfers: Board Chair, Board Treasurer, Principal, Kara Lundin or her designee at BerganKDV

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school’s accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)
- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)
- Other payments as approved by the school board

Motion was seconded by Virginia Anderson. Motion passed unanimously.

Designation of Official Newspaper

Kathryn Phelps presented a motion to designate the Brooklyn Park Sun Post as the official newspaper to use when required for posting of public notices. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

## **BOARD CORRESPONDANCE AND COMMUNICATION**

### **ADJOURNMENT**

Meeting adjourned at 12:34PM.

### **UPCOMING MEETINGS**